








INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA PURSUANT TO EU REG. UE/2016/679 (HEREINAFTER 'GDPR') - APPLICANTS FOR EMPLOYMENT


	Who is the Data Controller?	<u>Lucart Hygiene Limited</u> Blackmore Park, Hanley Swan, Worcestershire, WR80EF 661620550 (hereinafter also referred to as the "Data Controller" or "Controller")
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	What are personal data? All the information linked or can be linked to a natural person.	What common data do we ask you for? Personal, identification and contact data.	What special data do we ask you for? None. Exceptionally, in accordance with Article 9(2)(b) UK GDPR, special data that the candidate voluntarily indicates in his/her curriculum vitae will be processed, exclusively for the purposes indicated below and within the limits provided for by current legislation on the protection of personal data.
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	Why do we process the data?		On what legal basis do we process data?		For how long do we process your data?
1- To analyse the candidate for personnel selection purposes and/or to start a collaboration in the case of spontaneously submitted resumes.		Article 6, par. 1, lett. b) UK GDPR: performing pre-contractual actions taken at the data subject's request.		In the event of a spontaneous application, the data is at least retained for one year from the date of its receipt and automatically deleted unless the applicant declares otherwise. In the case of a position opened by the Data Controller, the data is retained for the duration of the selection. At the end of the procedure, resumes of real interest will be retained for one year.	
The data you have provided will be destroyed or anonymised after the aforementioned retention period has expired.					

	Why are you giving your data to the Data Controller? Providing data in your resume is submitted at your will. Some data (e.g. first name, surname, e-mail address) are requested when uploading the resume in the appropriate section on the Data Controller's website to be able to process the application. The application cannot be processed if you refuse to provide your data. Concerning the data subsequently and possibly requested by the Data Controller for the purposes specified above, please note that failure to provide your data will make it impossible to proceed with verifying the prerequisites for recruitment and/or starting the collaboration and, therefore, with the possible establishment of the relationship with the Data Controller.
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	To whom will we disclose your data? The data are processed by the Data Controller by third parties appointed as Data Processors under Art. 28 UK GDPR who carry out specific activities, such as external professionals, firms, and companies (in this specific case, for example, temporary employment agencies, website managers, and companies managing the resume collection service on the website, Lucart S.p.A. as the Parent Company). Your data are communicated to external third parties acting as autonomous Data Controllers (e.g. authorities and supervisory and control bodies and, in general, public or private organisations entitled to request data, law firms). The complete and up-to-date list of recipients may be requested from the Data Controller at the addresses indicated.
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	Who is authorised to process your data? The data are processed by employees of the company for performing the activities described above and who are authorised to process them, have received appropriate operating instructions and are committed to confidentiality.
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	<p>Do we transfer your data outside the EU?</p> <p>Data are not disseminated or transferred to non-EU countries.</p>
	<p>Who is the Data Protection Officer (DPO)?</p> <p>The Controller has appointed a Data Protection Officer ("DPO") pursuant to Article 37 et seq. of the UK GDPR. You can contact the DPO by e-mail at: dpo@lucartgroup.com</p>
	<p>What are your rights and how can you exercise them?</p> <p>As a data subject, you may contact the Data Controller by sending an email to privacy.uk@lucartgroup.com or privacy@lucartgroup.com, to ask for access to, or rectification or erasure of, your personal data. You are also entitled to restrict the processing of your data in the cases referred to in Article 18 of the UK GDPR, and to object to the processing in case of legitimate interests of the Data Controller.</p> <p>You are entitled to lodge a complaint with the competent supervisory authority of the Member State where you reside or work, or of the Member State where the alleged breach occurred.</p> <p>You are entitled to withdraw your consent at any time about data processed for marketing purposes and to object to the processing of data for such purposes. You can declare a preference to be contacted for the above purposes through conventional means and object to receiving communications only through automated means.</p>
	<p>For more information on your rights, please visit Information Commissioner's Office (ICO) website: https://ico.org.uk/for-the-public/</p>